

**3935 Macomb Street, NW
Washington, DC 20016**



**Phone (202) 895-6334
Fax (202) 537-1091
www.whcecc.org**

Dear Parents,

Thank you for your interest in our Early Childhood Center for the 2008-2009 school year. We are looking forward to a year of successful growth and development for each child. This letter will provide you with information regarding our various programs and registration procedures.

MID-YEAR 2 YEAR-OLDS 9:00 – 11:30 am	2 YEAR-OLDS 9:00 a.m. – 12:00 pm	3 YEAR-OLDS 9:00 a.m. – 12:00 pm	4 YEAR-OLDS (see times below)
Monday/Wednesday Tuesday/Thursday Begins January 2009: Child attends independently For children turning 2 between 9/2/08-12/31/08	Tuesday/Thursday Monday/Wednesday/Friday For children turning 2 by 9/1/08	Monday/Wednesday/Friday* *Tuesday optional day available during school year Monday – Friday For children turning 3 by 9/1/08	<u>Half Day 4s</u> Monday – Friday 9:00 a.m. – 12:00 p.m. noon <u>Full Day 4s</u> Monday – Thursday 9:00 a.m. – 2:15 p.m. Friday 9:00 a.m. – 12:00 p.m. noon For children turning 4 by 9/1/08

In addition to our basic program, we offer the following optional programs and services:

EARLY DROP-OFF	2'S LUNCH PROGRAM	3'S & 4'S ENRICHMENT	ACE CLUB After School Children's Enrichment
8:30 am Monday – Friday for all students Begins September Requires 24 hour notice	12 noon – 1 p.m. Monday - Thursday Available to all children in our 2-year-old programs Begins late October Register by semester	12 noon – 2:15 p.m. Monday through Thursday for children enrolled in our 3- and 4-year-old programs All children enrolling in Enrichment programs must be fully toilet trained A variety of classes is offered and may include sports, science, cooking, drama, art etc. Begins late September Register by semester	2:15 – 3:15 pm Monday through Thursday for 4's Enrichment students A variety of classes is offered and may include arts, yoga, Spanish, etc. Begins late September Register by semester

Current 2007 – 2008 School Year Tuition (based on a 9 ½ month school year)

	<u>Temple Member</u>	<u>Non-Member</u>
Mid-year twos program	\$1,458	\$1,696
Two days/week	\$2,963	\$3,445
Three days/week	\$3,790	\$4,406
Five days/week	\$5,294	\$6,156
Full Day 4s program	\$8,638	\$10,044

There will be a tuition increase for the 2008 – 2009 school year, subject to WHC Board approval. If more than one child from the same family is registered, there is a reduction in the basic tuition for each additional child registered.

On the third page you will find the registration application for the 2008 – 2009 school year. Please complete the registration application in full, indicating first, second and third choices where applicable. **Two checks** made payable to Washington Hebrew Congregation must accompany each application -- one representing a \$55 application fee and the other a \$300 tuition deposit. Place your completed application, along with both checks, in an envelope and return to the ET/ECC office (Washington Hebrew Congregation, ET/ECC, 3935 Macomb Street, NW, Washington, DC 20016). All applications may be returned upon receipt.

If your child is accepted, an additional \$500 will be required to hold his/her place in the school. If new to our school, a copy of your child's birth certificate will also be required. The balance of your tuition will be billed in August. One half will be due in August and one half will be due by December 1, 2008. **All fees and deposits are non-refundable and non-transferable if your child is accepted into the Washington Hebrew Congregation Early Childhood Center.**

Please note if you are Temple member priority is held until December 15th. After December 15 and through December 30 applications will be processed in the order listed below starting from category "b". Applications received after December 30 will be processed in the order in which they are received.

Priority Category
a. Members of Washington Hebrew Congregation
b. Currently enrolled non-members
c. Siblings of <i>currently</i> enrolled non-members
d. Siblings of <i>formerly</i> enrolled non-WHC members
e. Students new to ET/ECC

Applicants will be notified in mid-January regarding acceptance to our program. If we are unable to place your child, we will return your tuition deposit check of \$300 and add your child's name to the wait list for his/her age group.

The professional staff of the Washington Hebrew Congregation Edlavitch-Tyser Early Childhood Center makes every attempt to create a heterogeneous, well-balanced classroom. We carefully consider ages, personalities, gender and interactions among various children. **With this in mind, we cannot honor specific placement requests.** The Director reserves the right to exercise professional discretion as to placement and continuation of a child in any of its programs.

The accounts of Temple members and currently enrolled students must be current in order to register. A member must be in good standing in the fair share program at the time of registration and is responsible for financial obligations to WHC through June 30 of the school year for which the child has been registered. Please contact Lancia Swerdloff, 202-362-7100, to confirm your membership status. There are limited scholarship funds for ET/ECC tuition assistance, and requests are handled confidentially. Please contact the school regarding scholarship funds or your school account.

The Rabbi Joseph Weinberg Early Childhood Center and WHC Primary School, located in Potomac, Maryland at the Julia Bindeman Suburban Center, also offer outstanding programs for toddlers through kindergarten-aged children. For information about the RJWECC or WHC Primary School, please visit our website (www.whcecc.org) or call 301-279-7505.

If you have any questions, please do not hesitate to contact us at 202-895-6334.

Sincerely,

Paula S. Lang
Director
Selma Edlavitch-Ralph Tyser Early Childhood Center
Washington Hebrew Congregation

