

11810 Falls Road
Potomac, MD 20854



Phone (301)279-7505
Fax (301)354-3200
www.whcecc.org

Dear Parents,

Thank you for your interest in the Rabbi Joseph Weinberg Early Childhood Center for the 2008-2009 school year. We are looking forward to a year of successful growth and development for each child. This letter will provide you with information regarding our various programs and registration procedures. Our application can be found on page three.

TRANSITIONAL 2 YEAR-OLDS 9:30 – 11:30 am	2 YEAR-OLDS 9:15 – 11:45 am	3 YEAR-OLDS 9:15 – 11:45 am	4 YEAR-OLDS 9:15 – 11:45 am
Tuesday/Thursday	Monday/Wednesday/Thursday Monday/Wednesday/Friday	Tuesday – Friday Monday – Friday	Monday – Friday
Sept – Dec (9:30 - 11:00): Child must be accompanied by parent/caregiver			
Jan – June (9:30 - 11:30): Child attends independently			
For children turning 2 between 9/2/08-12/31/08	For children turning 2 by 9/1/08	For children turning 3 by 9/1/08	For children turning 4 by 9/1/08

In addition to our basic program, we offer the following optional programs and services:

EARLY DROP-OFF	2'S LUNCH PROGRAM	3'S & 4'S ENRICHMENT	ACE CLUB After School Children's Enrichment
8:30 am	11:45 am – 12:30 pm	11:45 am – 2:00 pm	2:00 – 3:00 pm
Monday – Friday for all students	Monday or Wednesday For children enrolled in any Mon/Wed/Fri or Mon/Wed/Thurs 2-year-old program	Monday through Thursday for children enrolled in any 3- or 4-year-old program	Monday through Friday (Friday until 1:00 pm) for 4's Enrichment students
		All children enrolling in Enrichment programs must be fully toilet trained	A variety of classes is offered and may include sports, dance, martial arts, science, cooking, drama, etc.
Begins September	Begins November	Begins late September	Begins late September
Requires 24 hour notice	Register by semester	Register by semester	Register by trimester

Current 2007 – 2008 School Year Tuition (based on a 9 ½ month school year)

	<u>Temple Member</u>	<u>Non-Member</u>
Two days/week	\$1,916	\$2,228
Three days/week	\$3,581	\$4,164
Four days/week	\$4,238	\$4,928
Five days/week	\$4,865	\$5,657

There will be a tuition increase for the 2008 – 2009 school year, subject to WHC Board approval. If more than one child from the same family is registered, there is a reduction in the basic tuition for each additional child registered.

Our registration application follows this letter. **Two checks** made payable to Washington Hebrew Congregation must accompany each application – one representing a \$55 non-refundable application fee and the other a \$300 tuition deposit. If your child is accepted into our program, an additional \$500 will be required to hold his/her place in the school. If new to our school, a copy of your child's birth certificate will also be required. The balance of your tuition and a security fee for each family will be billed in August 2008. One half will be due in August and one half will be due in November. **All fees and deposits are non-refundable and non-transferable if your child is accepted into the Rabbi Joseph Weinberg Early Childhood Center program.**

Please complete the registration application in full, indicating first and second choices where applicable. Place your completed application, along with both checks, in an envelope, and **write the appropriate age group for school year 2008-2009 and priority category (see below) on the envelope.** Applications will be processed as they are returned in the priority order listed below through Friday, December 7th. Applications returned after December 7th will be processed in the order in which they are received.

Priority Categories
A. Fair Share Members of WHC <i>prior to</i> July 1, 2007
B. Fair Share Members of WHC <i>on or after</i> July 1, 2007
C. Currently enrolled non-WHC members
D. Siblings of <i>currently</i> enrolled non-WHC members
E. Siblings of <i>formerly</i> enrolled non-WHC members
F. Students new to RJWECC

We recommend that you hand-carry your application to the school. Please place your envelope in the appropriately marked box in the lobby area. If you mail your application, it will be placed in the appropriate box upon receipt.

Applicants will be notified in early January regarding acceptance to our programs. If we are unable to place your child, we will return your \$300 tuition deposit check and add your child's name to the wait list for his/her age group.

The professional staff of the Rabbi Joseph Weinberg Early Childhood Center makes every attempt to create heterogeneous, well-balanced classes. We carefully consider teacher input as well as the ages, personalities, genders and interactions among the children. While we value parental input, the final placement decisions must be left to the Directors. The Directors also reserve the right to exercise professional discretion as to the placement and continuation of a child in any of our programs.

The accounts of WHC members and currently enrolled students must be current in order to register. A WHC member must be in good standing in the Fair Share program at the time of registration and is responsible for financial obligations to WHC through June 30, 2009. Please contact Lancia Swerdloff at 202-362-7100 if you have questions regarding your membership status. There are limited scholarship funds for RJWECC/WHCPS tuition assistance, and requests are handled confidentially. Requests for scholarship should be made at the time of application. Please contact the school regarding scholarship funds or your school account.

WHC also offers full-day Geshet (pre-k) and Kindergarten programs through our Primary School. Families with children who have completed a four-year-old program and would benefit from a program that provides a bridge between preschool and primary school or who do not meet the age requirements for kindergarten may find that a Geshet year provides that perfect "bridge". If you would like information about our Primary School, please visit our website (www.whcecc.org) or call 301-279-7505. Additionally, we have an outstanding program for two- through four-year-olds at the Temple in Washington, DC. For information about the Edlavitch-Tyser Early Childhood Center at the Temple, please call 202-895-6334.

If you have any questions, please do not hesitate to contact us.

Sincerely,



Phyllis Shankman
Director, Early Childhood/Primary Education

Fran Miller
Director, Rabbi Joseph Weinberg Early Childhood Center



Rabbi Joseph Weinberg Early Childhood Center Registration Application 2008 – 2009

T2 – 4's

APPLICANT INFORMATION (PLEASE PRINT CLEARLY)

Applicant's Full Name _____
First Middle Last

Goes By: _____ Male/Female _____ Date of Birth _____ Current Age: _____
month/day/year

Home Address _____
Street address City State Zip

Home Telephone _____ Family Email Address _____

Present School _____ Current Grade _____

Schools Previously Attended (if applicable) _____

Siblings: Name(s), Age(s), School(s) _____

PARENT/GUARDIAN INFORMATION

Relationship to applicant _____

Title (Mr., Mrs., Dr., other) First Name Last Name

Street Address (if different from applicant)

City State Zip

Home Phone (if different from applicant)

Mobile Phone

Business Phone

Nature of Work; Position

Applicant lives with (check any that apply) Father Mother

Parents' religious backgrounds (please indicate mother/father or both): _____Reform _____Conservative _____Orthodox _____non-Jewish _____none

Are you members of Washington Hebrew Congregation? (Y/N) _____ Are you affiliated with another Congregation? Which one? _____

PARENT/GUARDIAN INFORMATION

Relationship to applicant _____

Title (Mr., Mrs., Dr., other) First Name Last Name

Street Address (if different from applicant)

City State Zip

Home Phone (if different from applicant)

Mobile Phone

Business Phone

Nature of Work; Position

Stepfather Stepmother Other _____

RJWECC PROGRAMS – Please indicate your first and second choices where applicable

<p>TRANSITIONAL TWO-YEAR-OLDS: _____ 2-DAY (TUESDAY/THURSDAY) Parent/caregiver attends with child through December</p> <p>TWO-YEAR-OLDS: _____ 3-DAY (MONDAY/WEDNESDAY/THURSDAY) _____ 3-DAY (MONDAY/WEDNESDAY/ FRIDAY)</p>	<p>THREE-YEAR-OLDS: _____ 4-DAY (TUESDAY – FRIDAY) _____ 5-DAY (MONDAY – FRIDAY)</p> <p>FOUR-YEAR-OLDS: _____ 5-DAY (MONDAY – FRIDAY)</p>
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I wish to enroll my child in the program indicated above. **I enclose two checks made payable to Washington Hebrew Congregation – one representing a \$55 non-refundable application fee and the other a \$300 tuition deposit.** If my child is accepted, I agree to make an additional tuition payment of \$500 to hold his/her place in the school. **I understand that these fees and deposits are non-refundable and non-transferable if my child is accepted into the Washington Hebrew Congregation Rabbi Joseph Weinberg Early Childhood Center program.** I further understand that I am responsible for, and agree to pay, the 2008-2009 tuition fees if my child is accepted into the program in addition to a security fee for each family. I understand that if I am a member of WHC, I must be in good standing in the Fair Share program at the time of registration, and I am responsible for financial obligations to WHC through June 30 of the school year for which the child has been registered. The Directors reserve the right to exercise professional discretion as to the placement and continuation of a child in any of its programs.

Parent's name (please print) _____

Signature _____ Date _____